



ViviRooms

ViviRooms Ecomm Private Limited

- ❖ Position – Ecommerce Executive
- ❖ Experience – 3-4yrs
- ❖ Compensation - Best in industry
- ❖ Open Positions - 2
- ❖ Location - Gurugram

Eligibility Requirements

- Bachelor's degree in Business Administration, Marketing, or a related field.
- Proven experience in a leadership role within the ecommerce industry, preferably in a startup environment.
- Strong understanding of ecommerce operations, logistics, customer service, product listing, and marketing.
- Familiarity with ecommerce platforms, order management systems, inventory management, and fulfillment processes.
- Data-driven mindset with problem-solving approach.
- Proficiency in using ecommerce analytics tools and platforms to track performance metrics and optimize operations.
- Up-to-date knowledge of industry trends, best practices, and emerging technologies in the ecommerce space.
- Excellent communication and interpersonal skills, with the ability to collaborate effectively with cross-functional teams.

Job Description & Responsibilities

- Executing and managing the end-to-end operations of the ecommerce startup, including logistics, customer service, product listing, and marketing.
- Developing and implementing strategies to drive growth and profitability, ensuring smooth operations and seamless customer experiences.
- Collaborating with cross-functional teams to streamline processes, improve operational efficiency, and optimizing fulfillment and delivery.
- Leading the product listing process, ensuring accurate and compelling product descriptions, images, and pricing.
- Monitoring and analyzing ecommerce performance metrics, such as conversion rates, average order value, customer satisfaction, and customer lifetime value, to identify areas for improvement and implement data-driven optimizations.
- Managing and negotiating contracts with logistics partners, ensuring cost-effective and timely delivery of products to customers.
- Overseeing customer service operations, ensuring prompt and effective resolution of customer inquiries, complaints, and returns.
- Staying updated with industry trends, competitive landscape, and emerging ecommerce technologies, and make recommendations for innovation and improvement.

About us

We are a women-led, e-commerce platform, offering a concept that will revolutionize the online shopping experience. With an estimated launch in 2024, we will provide customers a chance to shop for clothes in a unique never before seen way. Phase one will focus on launch in the Indian market.



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ViviRooms is part of London based Euromax Capital (www.euromaxcapital.com) among which includes the most innovative & promising Artificial Intelligence enabled Biometric Software Platform, Products & Solutions designing organizations Biocube Technologies (www.biocube.ai).

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